



# INTERNATIONAL SCHOOL OF TBILISI

## ADMISSION PROCEDURES & CHECKLIST

**Dear Parents,**

Welcome to QSI International School of Tbilisi. We know that school enrollment can sometimes be a frustrating experience, so in an effort to clarify the procedure, we have developed the following overview of the process we will follow in admitting your child(ren) to QSIT. You can also find QSI Admission Procedure & Checklist in **Admissions Folder**.

Complete the **Student Application Form** and submit it to the school office.

The following items are required to complete the Admission Procedures:

### Forms Found in Admissions Folder

<b>Student Application Form</b>	
<b>Student Health Form</b>	
<b>Emergency Form</b>	
<b>Principal/Counselor Recommendation Form</b>	<i>Applicants to grades 3-12</i>
<b>Code of Conduct</b>	<i>Parents should sign</i>
<b>Student Acceptable Use Policy</b>	<i>Parents and Student (grade 1-12) should sign</i>

### Additional Required Documents

<b>Copy of Passport or Birth Certificate</b>	
<b>Copy of Vaccination Records</b>	
<b>1 Passport-Size Student Photo</b>	
<b>7-11 Year-Old Class</b>	<i>Copy of previous school records for <b>one</b> year</i>
<b>12 Year-Old Class - Secondary IV</b>	<i>Copies of <b>all</b> school records from age 12</i>

\*The application and registration steps must be completed, before a child is scheduled for an assessment, which is the final step.

**We would like to thank you for your interest in our school!**