



Baku International School Baku, Azerbaijan

Student Registration Checklist

In order to register your child/children at Baku International School (BIS), please complete the following:

- Schedule an appointment with the Director to discuss your child/children's enrollment
- Complete the school's application and submit it to BIS office staff
- Submit the \$300 registration fee per child to the BIS accountant to hold each child's place
- Copy and submit to BIS office staff:
 - Each child's vaccination records
 - Each child's previous school records, if applicable
- Schedule testing for each child with BIS office staff
- Complete and to BIS office staff (from registration folder):
 - Acceptable Use Policy
 - Signature page for School Handbook
- If applicable, complete and submit to BIS office staff (request from office):
 - Bus registration form
 - Lunch sign-up form

Thank you! We look forward to working with you and your family.

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