Quality education and success for all!

School Phone Number: (84-2253) 814-258
School Fax Number: (84-2253) 8140256
Webpage: Haiphong.qsi.org
Email: Haiphong@qsi.org

Lot CC2, Me Linh Village,
Anh Dung Ward,
Duong Kinh District,
Haiphong City
TABLE OF CONTENTS

Quality Schools International
Haiphong, Vietnam

QSI International School of Haiphong . . . 1
Mission Statement . . . . . . . . . . . . . . . . . . 2
Educational Program . . . . . . . . . . . . . . . . . . 3
Educational Model Summary . . . . . . . . . . . . . 5
Student Evaluation . . . . . . . . . . . . . . . . . . . 6
QSI Philosophy and Objectives . . . . . . . . . . . . . 7
Services, Programs, and Facilities . . . . . . 9
Child Safeguarding and Protection . . . . 10
School Information . . . . . . . . . . . . . . . . . . . 13
QSI Community . . . . . . . . . . . . . . . . . . . . . . 14
School Fees Policy 2020-2021 . . . . . . . . . . . 15
School Calendar 2020-2021 . . . . . . . . . . . . . 17
Brief History of QSI . . . . . . . . . . . . . . . . . . . 18

Not only a school, but a family. Not only learning for today, but education for life.
QSI INTERNATIONAL SCHOOL OF HAIPHONG

QSI International School of Haiphong, a private, nonprofit institution which opened in September 2005, offers a high-quality education in the English language for children age two through high school graduation and includes students from the diplomatic, international business, and Haiphong communities.

Facility
The school facility is located in the quiet Me Linh Village, a foreign residential community near the Pearl River Hotel. The school facility offers new purpose-built buildings that includes a full English Elementary library and Secondary learning center, two science laboratories, a music exploration wing, indoor sports and performance area, full-service cafeteria, well-equipped early childhood center, and state-of-the-art, well-resourced and well-equipped classrooms. One enters the school through the brightly lit, friendly, administrative and reception areas. There is a preschool playground that offers the students the opportunity for growth. There is an elementary playground that includes climbing adventure zone and swings. The school has a full-length swimming pool, tennis courts, and an outdoor court for basketball, volleyball, and badminton. The school also has a turfed soccer field that is playable year-round.

Academic Program
The academic program uses a Performance-Based/Mastery Learning approach to education. This model ensures mastery of specific skills and knowledge involving both individual and group instruction. The educational philosophy is founded upon the premises that:
1) All students can succeed.
2) Success breeds success.
3) It is the responsibility of the school to provide the conditions for success.

Curriculum
The curriculum includes English (reading, grammar, composition, and spelling), Mathematics (basic skills up to university preparation), Cultural Studies (history, geography, economics, political science), Science (physical, life, and earth), Art, Music, Computers, and Physical Education. Intensive English classes are offered to students that need additional help with the English language. Second language acquisition is offered in Vietnamese, Spanish, and Chinese. The school seeks to provide students with an appreciation for the rich culture and history of Vietnam. Materials and equipment are up to date and of high quality. Class sizes are small, and the faculty is made up of highly qualified and experienced teachers, the majority from America.

Quality Schools International
QSI is a nonprofit organization operating schools in Europe, Asia, Africa, and Central and South America. QSI International School of Haiphong benefits from the unique opportunities afforded by this organized network of schools with nearly three decades of proven performance.
Virtually every five-year-old comes to school eager to learn. The mission of Quality Schools International (QSI) is to keep this urge to learn alive in every child in all QSI schools.

Our schools are established to provide a quality education, in the English language, for students in the cities we serve. These students are the children of parents of many nationalities who have come to a foreign country, usually for a limited stay of a year or more. Some students are permanent residents, citizens of the host country.

Our schools follow a logical model of education which measures success by the accomplishments and attitudes of our students. We believe that all of our students can succeed, that their successes encourage them to continue in a pattern of success, and that it is the school’s responsibility to provide the conditions for success. These conditions include:

a) Developing clear statements in measurable terms of what the student will do to demonstrate mastery of learning;
b) Providing the time and resources needed for each student to attain mastery;
c) Ensuring that students engage in learning at a level which is challenging and yet a level for which each student has the prerequisite skills necessary for success.

We believe in providing an aesthetically pleasing physical surrounding under the charge of a caring staff who believe their students will be successful, and who use time with the students as a resource for learning rather than as a boundary condition to determine when a unit of learning begins and ends. We believe in providing resources such as books, learning materials, and educational technology. In the world today, children need to become proficient in the use of computers and related technology as tools to accomplish a myriad of tasks.

Finally, we believe in working with parents to encourage our students to adopt qualities of living which lead to success long after formal schooling has ended. These include universally accepted "success orientations" of trustworthiness, kindness/politeness, responsibility, independent endeavor, concern for others, group interaction, and aesthetic appreciation.
EDUCATIONAL PROGRAM

At QSI International School of Haiphong, we offer a rigorous academic program for our students. However, we believe in teaching the whole-child so you will see that our programs are comprehensive, emotionally supportive, and interactive.

Entry Ages and Placement
To enter the 5-year-old class, a child will have completed 5 years of age no later than the 31st of October. This pattern is applied to the other classes in the school. If an exception is requested, documentation that supports the student’s academic need is required, and the Director will make the final decision after consultation with parents and teachers. If an exception to the policy is made, it will be documented and signed by the parents and school administrator, and placed in the student’s permanent file.

Secondary-age students are placed into Secondary I by age (14 years old by the end of October). Progress through the secondary levels is determined at the beginning of each school year by the number of credits attained.

Preschool (2-4-Year-Old) Program
The 2-4-year-old preschool program offers participation in a variety of play-related and hands-on experiences designed to develop learning readiness, physical coordination, and the social skills necessary to be successful in a classroom setting. Emphasis is placed on the development of self-confidence, self-esteem, and natural excitement to learn. A full spectrum of activities is provided including music, computers, art, and play.
Elementary (5-10-Year-Old) Classes
Elementary school students participate in a full program of English (Reading and Writing Literacy), Mathematics, Science, Cultural Studies, Art, Music, Library, and Physical Education. Computer and Information Technology are integrated within the curriculum at all levels. Students 5 years old and older, study Vietnamese language and culture. Intensive English is offered to those students that require assistance with English in the 6-10 year-old classes. After school activities are provided all year and are geared to the interests of the students.

Middle School (11-13-Year-Old Classes)
This middle school curriculum is a rigorous academic program of Mathematics, Reading and Language Arts, Science, Culture Studies, Art, Music, Vietnamese Language and Culture, and Physical Education. Computer usage is integrated into the curriculum at all levels. Effective use of a library is also taught. Intensive English classes are provided for those students that do not speak English as a first language. After school activities are provided all year and are geared to the interests of the students.

Secondary I-IV
This secondary program meets the needs of students in the 14-18-year-old age group. Students take a rigorous academic program of Mathematics, Reading and Language Arts, Science, Cultural Studies, Art, Music, Computer Applications, and Physical Education. Vietnamese is offered as a Foreign Language. Specialized English literacy classes are provided for those students that do not speak English as a first language. The school’s Secondary students have access to the QSI Virtual School (QVS) which offers a variety of courses that are taken online under the supervision of in-house instructors. After school activities are provided all year and are geared to the interests of the students.
EDUCATIONAL MODEL SUMMARY

Keys to Success

Success-Oriented Learning
The school’s educational structure is based upon student performance and mastery learning. The Performance-Based/Mastery Learning approach recognizes human characteristics and enables the student to be placed in learning environments according to achievement levels. This approach facilitates matching the student’s skills and needs with the academic program. The implications are profound for student attitudes and learning. The school is dedicated to this concept.

Performance-Based
The curricular model used is a “Performance-Based” approach to education. The content of each academic discipline is divided into specific student expectancies or “Essential Units”. An “Essential Unit” contains specific concepts or skills. Teachers give instruction and guidance for the essential unit using appropriate materials and activities, and when the essential unit is completed, assess for student mastery. Records are maintained documenting individual student progress and credentialing. Objectives, instruction, teaching materials, and evaluations are aligned. Curriculum is reviewed periodically for relevance and validity. All curricula are available for parents to review.

Mastery Learning
In this research-validated model, each Essential Unit is taught with a view to excellence. When students demonstrate mastery of the essential unit, they move on to the next essential unit. If the student does not achieve mastery, the teacher re-teaches, and the student revises as necessary. Additional conferencing and extended practice may be given for the student to demonstrate proficiency at the appropriate level before testing again. When the students demonstrate mastery, they are rewarded with an “A” or “B”. Thus, a student never “fails” in the traditional sense. Instead, he/she proceeds logically through the curriculum at a pace determined by his/her mastery of the material.

Success Orientations
“Success for All” is the motto of QSI Schools. Personal habits and the ability to interact successfully with others are deemed as valuable as the knowledge and competencies students learn. Success orientations are actively encouraged in virtually all areas of the school curriculum with the view of making them a vital part of one’s life pattern. Evaluations of the success orientations are limited to situations within the jurisdiction of the school and are made by a consensus of the professional staff members. They are grouped under the headings of:

Responsibility - Trustworthiness - Group Interaction
Aesthetic Appreciation - Kindness and Politeness
Independent Endeavor - Concern for Others
Evaluations and rewards for student progress should take place as soon as possible after mastery is demonstrated for each unit outcome.

- All Students can succeed
- Success breeds success
- It is the school's responsibility to provide the conditions for the student's success

With this in mind, Quality Schools International does not accept mediocre (grade of "C") or poor (grade of "D" or "F") work. The grades of "A" and "B" are mastery grades, and indicate that a student has successfully mastered the learning objective and is ready to build on that learning.

The evaluations issued in the written status reports are defined as follows:

**A**
All essential parts of the outcome were mastered at an appropriately high level. The student consistently demonstrated noteworthy achievement of a high quality, particularly in the higher order thinking or performance skills.

**B**
All essential parts of the outcome were mastered at an appropriately high level in which the student successfully engaged in higher order thinking or performance skills.

**P**
The student is "In progress" in the outcome (normal status).

**H**
This outcome is "on hold" for a legitimate reason. (The student has begun the outcome but is not currently pursuing it.)

**D**
The student has not made a reasonable effort and is therefore “deficient” in attaining mastery of the outcome.

**E**
"Exposure". The student made a reasonable effort in the outcome and attained a level of mastery consistent with his/her capabilities. (Elementary classes only, but not in mathematics, reading, or writing.)

**W**
The student has withdrawn from this outcome.

In Secondary school, students are granted one credit for mastery of each unit outcome which is credentialed “A” or “B”. Thus, ten credits correspond to one "Carnegie Unit" as used by many American secondary schools. Because Quality Schools International encourages continued learning, if students receive an evaluation of “B” on a unit outcome, they may continue to work independently in that outcome and request another opportunity to demonstrate a higher level of mastery. If demonstrated, the evaluation may be changed from a “B” to an “A” within the same school year.

Evaluations, called status reports, are issued to all students five times each year (at the end of each "quintile"). However, parents may request a status report for their child at any time.
QSI PHILOSOPHY & OBJECTIVES

The philosophy of QSI includes the following:

Attitudes Toward Learning

We believe that more learning will occur if the student has a desire to learn, has positive feelings concerning his school environment, and succeeds in his work. A comfortable atmosphere of caring and acceptance established by the school is considered important, so that each student is encouraged to strive for excellence and to be creative. This is enhanced by an aesthetically pleasing environment with a view to appreciation of beauty and order. Each student’s possibility of success increases when the student works at the appropriate level of difficulty and senses positive expectations from his teachers.

Functions of the Administration:

- To recruit teachers who have a love for children, who have positive expectations of children, and who are willing to give the time and energy necessary to meet the needs of individual students.
- To employ teachers who have acceptable values and who believe that their life style should be a positive influence on their students.
- To employ teachers directly from outside of the country, if necessary, to provide experienced and successful teachers for specific positions.
- To employ enough teachers to maintain reasonably small class sizes.
- To help teachers meet the individual needs of students by employing selected paraprofessionals.
- To provide spacious buildings and classrooms which are functional yet include local architectural designs with a view to blending into the local environment.
- To test each student in reading and mathematics upon initial enrollment to ensure a proper entry level in these classes.
- To encourage parental support of the school with a view to enhancing the learning and the development of positive attitudes of the students.

Functions of the teaching staff:

- To continually assess the student in all areas of learning to ensure appropriate learning tasks leading to challenging work, but work in which the student is capable of experiencing success.
- To ensure that the student knows what learning tasks are expected.
- To provide appropriate learning experiences and allow each student sufficient time on a task to be able to experience success.
- To provide additional learning experiences, if mastery is the goal and if the task is not mastered after the initial teaching/learning experience.
- To reward students equally for mastering learning tasks regardless of the path taken to mastery. Not to give a higher reward to one who required a greater input of energy nor to one who easily and quickly attained mastery.
- To evaluate students in a way in which a student competes against himself rather than against a fellow student.
- To inspire students to help them see what they can be and what they can accomplish with a view to excellence and creativity.
- To provide a positive school atmosphere by working with a cooperative spirit, giving support to one another, and encouraging a high morale and efficiency within the staff.
AREAS OF LEARNING

- Provide learning situations leading to mastery of appropriate topics in English and mathematics for all students.
- Provide quality instruction in science and cultural studies for all students.
- Offer quality programs of instruction in physical education, music, and art to all students.
- Provide classes in Intensive English as appropriate.
- Offer local and foreign languages as appropriate.
- Offer selected courses in national studies including non-English languages as appropriate, with a view to the needs of particular nationalities and to academic adjustment upon repatriation.
- Offer courses in technology to all students.
- Offer varied activities and elective classes which are not part of the regular academic program.
- Involve students in field trips and activities related to their classes, but away from school.
- Provide the appropriate materials, resources, and equipment for all areas.

SOCIAL BEHAVIOR

- Encourage an understanding of one's self with a view to developing acceptable values such as patience, kindness, unselfishness, honesty, and consideration for others.
- Provide a positive and secure atmosphere, treating the students honestly and fairly.
- Encourage students to feel good about themselves and to help promote similar feelings in others.
- Provide guidance in problem solving and decision making situations.
- Develop a sense of responsibility and encourage leadership.

CULTURAL AWARENESS

- Encourage students to recognize their own nationality in a positive way.
- Provide an atmosphere of cultural acceptance and understanding with a view to building healthy international relationships.
- Integrate into the curriculum studies of the local region and the country itself.

ENVIRONMENTAL AWARENESS

- Develop an awareness of environmental concerns such as overpopulation, pollution, waste of natural resources, destruction of wildlife and natural areas, and personal health.
- Promote a concern for the protection of the environment.
- Provide activities and projects for students which involve them in improving the environment.
LANGUAGE SERVICES

Language Programs
* Vietnamese language and culture are available.
* Middle School and Secondary students have options for additional language of studies, including Spanish, Chinese, Vietnamese and more

English Support
* Some of our students come in with limited English ability. In order to make sure they can be successful in the mainstream classroom, we start these students in our Intensive English (IE) Program. This guarantees them more focused attention at their level.

PROGRAMS

ADVANCED PLACEMENT (AP) PROGRAM
We offer Advanced Placement (AP) courses at the Secondary level. Students are encouraged to take these challenging classes.

AFTER SCHOOL PROGRAMS AND ACTIVITIES
Extra-curricular programs are an important part of a student’s day. At QSI we offer most sports to MS/SEC - basketball, soccer, swimming, MUN, ballet, volleyball, music, tennis, and more.

SAT TESTING SITE
Our students have the home advantage when taking the SAT each September, December and March. QSI is one of the only testing sites in Haiphong.

HOUSE GROUPS
We value the “family atmosphere” at QSI and have created smaller “house” groups within the student body. Each student has a house that they do team-building activities with, compete in year long competitions together, and often focus on the SO’s as a group.

WEEK WITHOUT WALLS
WWW is an adventure based, experiential education program offered to Middle School and Secondary School students. These trips often take place in April.

KEEPING SAFE: CHILD PROTECTION CURRICULUM
QSI Haiphong teaches a child safety program for children and young people from preschool to high school. It teaches children to recognize abuse and tell a trusted adult, understand appropriate and inappropriate touching, and understand ways of keeping themselves safe.
QSI Child Safeguarding and Protection Statement

QSI Schools adhere to the CEESA Safeguarding and Child Protection Statement and Commitments as written below.

QSI Safeguarding and Child Protection Statement
★ Safeguarding and Child Protection is a priority for every QSI School.
★ QSI commits to supporting school environments that safeguard children through both prevention and intervention.
★ QSI works in cooperation with international agencies to ensure standards associated with best practices are regularly reviewed, revised, and applied in all operations, activities, and events.
★ QSI leaders honor and uphold child protection guidelines and procedures in partnership with all stakeholders in their respective school communities.

All QSI schools will:
★ Actively uphold the QSI Safeguarding and Child Protection Statement.
★ Implement school-based Safeguarding and Child Protection Policies and Procedures that include regular onsite training.
★ Employ safe recruitment practices consistent with Safeguarding and Child Protection Policies.
★ Educate students and adults on Safeguarding and Child Protection.
QSI Haiphong has a vibrant and exciting campus life which is focused on providing students with the opportunity to get involved and be active.

- Expansive soccer field, turfed for year-round play
- Outdoor court with professional grade flooring
- Three different playground spaces for students of all ages
- Indoor multi-purpose space
- Indoor sports and performance area.
- Library with access to tens of thousands of volumes with computer-automated circulation services
- Fully-equipped science laboratories for experimental science
- Pre-school specific accommodations for classroom, play, eating and learning
- Advanced and updated technology in the classrooms
- Outdoor pool facility and two outdoor tennis courts
Admission
Admission requires the submission of an application form, a copy of passport or birth certificate, previous school records (if applicable), and payment of the one-time, non-refundable VND 6,960,000 registration fee.

Student Placement
Following official admission procedures, a placement examination is given to each student to determine the appropriate level of instruction. The test involves reading, writing, and mathematics.

Transportation
The school coordinates a bus service for the families. This can include morning pickup and drop off after the school day. The bus option will require an additional fee.

Governance
Quality Schools International, a nonprofit, private educational organization, manages the school. A Director administers the QSI International School of Haiphong and the educational program on site.

Parent Support Group
The parent support group (PSG) is involved in activities and projects with a view to improving the school. All parents are encouraged to become actively involved with the school through this program.

Staffing
Native English-speaking, experienced teachers from western countries are employed. Some other nationalities are hired for instruction in special areas.

Accreditation
QSI International School of Haiphong has been awarded full accreditation from Middle States Association of Colleges and Schools (MSA), located in the United States. The accreditation is valid through December 1, 2023.

Measure of Academic Progress (MAP)
At QSI Haiphong, we use the well-known and worldwide assessment tool, the MAP test, to help assess our students upon entry and provide benchmarks as to their success during their schooling. This test helps to provide necessary feedback about students’ growth and strengths.

International Baccalaureate Diploma Programme
QSI Haiphong is a candidate school for the IB Diploma Programme and pursing authorization as an IB World School.
The school week is Monday through Friday.

School Hours
Elementary (2YO - 10YO) 8:00 - 3:00 Monday - Friday
Middle School and Secondary (11YO - SEC4) 8:00 - 3:45 Monday - Friday
Elementary After School Activities (Free): 3:00 - 3:45 Tuesday & Thursday
Elementary After School Activities (Paid): 3:00 - 3:45 Monday & Wednesday

Joma Kitchen snack and lunch
The school offers families a nutritious lunch option that includes western and Asian meals. The lunch service is paid to the school accountant before the start of each term.

Books and Supplies
Textbooks are loaned to the students. Students are responsible for the care of these books and are not to write in them, keeping in mind that they will be used by other students in the future. Any resources need for learning will be provided by the school.

Progress Reports
Student “Status Reports” are sent home five times a year (once each Quintile). Student mastery of the curriculum is reported as either “A” or “B” and in progress as a “P”. Parent-teacher conferences are scheduled three times, once each term. Narrative reports are sent two times per year.

Transportation
We do have school busses that transport students to and from school. Bus fees are included on the invoice and more details can be provided.

Security
The QSI campus is staffed with 2 guards 24 hours a day. In order to enter the campus, you must have your school ID card on your person. If you don’t have it, you will be asked to register and wear a ‘visitor’ badge while you are on campus.

Joma Coffee Corner
In the lobby, there is a small cafe. Parents and guests are welcome to purchase food and drinks at any time. Elementary students may not buy from the cafe during the day. Middle School and Secondary students may buy items during specific hours and with permission.

Communication & Online forums
School phone: +84 225-3814-258
Director’s email: haiphong@qsi.org

Our website: haiphong.qsi.org
Facebook: facebook.com/qsi.hph/
Instagram: qsi_haiphong
YouTube: QSI International School of Haiphong
THE QSI COMMUNITY

Be a part of the QSI community and find an extended family here in Haiphong.

Mom’s Community

We are happy to have a very active and supportive mom's community. They are involved in the school, always willing to lend a hand, and supportive to each other outside of school activities. Each one realizes that it isn't always easy to live as an expatriate and often times a community is needed to help ease the transition.

Family Events

At QSI Haiphong, we believe that a happy family = a happy student. We don’t just say it, but we support it. Each month, QSI will host a family event on a Saturday in order for the whole family to be involved. Some events in the past have been: a movie under the stars, an Art Showcase, a field day, a carnival, and more!

Director’s Newsletters

There is always a lot going on each week at QSI Haiphong. In order to inform our families of upcoming events and show them the exciting things happening at QSI each week, the Director sends out a weekly newsletter communicating with families, staff, and community members. We want you to feel informed and involved!

Community Activities

QSI International School of Haiphong values education, but it also puts a high premium on community involvement. We teach the success orientations, but give opportunities for our students to put them into action, going out into the community, getting involved and really making a difference.

School Events

We hope that you will join us...
September - Back to School Night
October - Fall Carnival
January - Art Showcase
March - International Buffet
May - Poolside Party
and many more!
SCHOOL FEE POLICY

Partial Term
In the event a student enters after the beginning of a term or leaves before the end of a term, the partial term fee is as follows:

Two weeks enrollment or less = 20% of the term fee
More than two weeks, up to four weeks = 40% of the term fee
More than four weeks, up to six weeks = 60% of the term fee
More than six weeks = 100% of the term fee

A week is defined as five school days.

Every student must pay the higher 1st term fee for the first complete term in school. Thus, if the student is in school for less than six weeks of the first term, the fee for the first term will be the appropriate percentage (see table above) of the lower second term fee. Then, the second term fee will be the higher first term fee. This pattern also applies to the capital fund fee.

If a student is in school less than six weeks during the year, the fee will be the appropriate percentage of the higher 1st term fee.

The registration fee is a one-time, non-refundable fee and is not charged again in subsequent years or upon the re-entry of a student.

EXAMPLE: A ten-year-old student enrolls in November. There are 23 school days remaining in the first term, which constitutes more than four weeks but less than six weeks. The first complete term will be the second school term. The fees are charged as follows:

*1st Term: 60% of 2nd lower term fee and capital fund fee
*2nd Term: higher 1st term fee and capital fund fee
*3rd Term: 3rd term fee and capital fund fee

EXAMPLE: A nine-year-old student enrolls in January. There are more than 30 school days (6 weeks) remaining in the second term. The school fee will be the higher 1st term fee and capital fund fee and the 3rd term fee and capital fund fee.

School Absences
There is no reduction of school fees for absenteeism for any reason, including home leave holidays, unless a student officially withdraws. If a student withdraws, the student may re-enroll at any time and be invoiced like a new student. The registration fee is not required upon re-entry. Please note: if there is a short time difference between withdrawal and re-enrollment, enrollment should be reinstated as if the student had never withdrawn.
**Capital Fund Fee**
The purpose of the Capital Fund Fee is to provide financial support for the school’s facilities and development program, present or future. This may include the purchase of fixed assets such as computers, furniture, vehicles, and other items.

**Discount Policy**
Discounts of VND 2,320,00 each will be given for full term payments received on or before the due dates. An additional discount of VND 4,640,00 will be given if the full annual payment is completed on or before the first of October. Thus, a total discount of VND 11,600,00 is possible for students enrolled in the 5-year-old class and above. However, if the first term payment is not received before the first term due date, but the entire year payment is made by 1 October, the maximum discount is VND 9,280,000. There is no discount available for preschool programs or scholarship students. Organizations and parents must complete a discount form to receive the discount. Discounts will be reversed for students who withdraw before the end of the year and are given a tuition refund.

Organizations or parents are encouraged to donate the timely payment discounts. The school’s Advisory Board, with recommendations from the Director, will decide how these funds will be utilized.

Note: If the full payment is made by the required date, and the discount is not taken, the discount will automatically be allocated for activities chosen by the Advisory Board with recommendations from the Director.

**Payments**
Payments may be made by bank transfer in VND to the school’s local bank account.

Payment, or arrangement for payment, must be made on or before the due dates. Students will not be allowed in class if the financial matters have not been completed.

In cases in which fees, or any other funds owed to the school, are delinquent, and the parent has not made arrangements for payment, student evaluations will be withheld until the fees are paid. Also, no official school communications or records will be issued to the student or parent, nor sent to other schools, when fee payments are not current.

**Force Majeure**
In the event of force majeure that causes a student or students to be withdrawn from the school, the fees already paid in full for the school year will not be refunded, or if unpaid, will be due. This policy is necessary to protect the school’s financial interests with a view to continuing operations after the force majeure event has passed. Any appeals resulting from the application of the policy will be resolved by the Advisory Board of the school.
2020 - 2021
SCHOOL CALENDAR

First Term
First Day: 3 September (Thursday) & Last Day: 18 December (Friday)

Holidays: 19 - 23 October - Fall Break
21 November - Professional Development
21 December - 08 January - Winter Break

Number of school days: 72

1st Quintile: 3 September – 29 October
2nd Quintile: 30 October – 18 December

Second Term
First Day: 12 January (Tuesday) & Last Day: 02 April (Friday)

Holidays: 11 January - Professional Development
08 February - 16 February - Tet Holiday
20 February - Professional Development

3rd Quintile: 11 January – 05 March
4th Quintile: 08 March – 29 April

Number of school days: 53

Third Term
First Day: 05 April (Monday) & Last Day: 24 June (Thursday)

Holidays: 19 April - 21 April - King’s Day/Spring Break
30 Apr - 03 May - Liberation Day & Labor Day

5th Quintile: 04 May - 24 June
Number of School Days: 55

° Total Number of School Days – 180
° The school week is Monday through Friday.
A BRIEF HISTORY OF QUALITY SCHOOLS INTERNATIONAL

QSI Schools come from a history of successful and outstanding schools around the world.

Quality Schools International (QSI) is a nonprofit organization operating international schools around the world. Mr. H. Duane Root, current Vice President of QSI, and Mr. James E. Gilson, current President of QSI, co-founded Quality Schools International to address the need for international schools in new locations.

In May of 1991, Mr. Gilson traveled to Albania to have a look at a country just emerging from over 45 years of dictatorial rule. During his time there, he met some key people in the Tirana community and made a decision to begin Tirana International School. Continuing expansion has resulted in an organization that today offers excellence in education in more than 30 countries.

QSI Headquarters is managed by the Director of Operations and located in Malta. QSI Headquarters departments include: Personnel; Legal; Finance; Technology; Development; Resource & Curriculum; Accreditation & Information; Marketing & Conferences; and Insurance. The QSI President resides in the United States.

QSI Regional Supervisors are located in regional locations. Regional supervisors provide guidance and support to designated QSI schools. Specific regions are divided as follows:
- Africa
- Balkans and Caucasus
- Central Asia
- Central and South America
- East Asia
- Europe

QSI United States Business Office is located in Wilder, Idaho, USA. This office expedites financial transactions for QSI.

QSS (Quality Schools Services) is located in Wilder, Idaho, USA. The following offices are housed there: Vice President, Shipping Manager, and Shipping Assistants. QSS provides services for ordering, collection, and shipping of school materials to most QSI schools.

It is an exciting time to be in the world and to be involved in education! QSI looks forward to providing excellence in education for international children living in many countries and to providing career opportunities for caring and competent educators.